270103 - PSI - Information Systems Project

Coordinating unit: 270 - FIB - Barcelona School of Informatics
Teaching unit: 747 - ESSI - Department of Service and Information System Engineering
Academic year: 2018
Degree: BACHELOR'S DEGREE IN INFORMATICS ENGINEERING (Syllabus 2010). (Teaching unit Optional)
ECTS credits: 6  
Teaching languages: Catalan

Teaching staff
Coordinator: - Joan Antoni Pastor Collado (pastor@essi.upc.edu)
Others: - Enric Mayol Sarroca (mayol@essi.upc.edu)
- Marc Alier Forment (ludo@essi.upc.edu)

Prior skills
The subjects learned in the prerequisite courses

Requirements
- Prerequisite DSI
- Corequisite ER
- Corequisite NE

Degree competences to which the subject contributes

Specific:
CSI2.2. To conceive, deploy, organize and manage computer systems and services, in business or institutional contexts, to improve the business processes; to take responsibility and lead the start-up and the continuous improvement; to evaluate its economic and social impact.
CSI3.2. To develop the information system plan of an organization.

CSI4.1. To participate actively in the specification of the information and communication systems.
CSI4.2. To participate actively in the design, implementation and maintenance of the information and communication systems.

General:
G4. EFFECTIVE ORAL AND WRITTEN communication: To communicate with other people knowledge, procedures, results and ideas orally and in a written way. To participate in discussions about topics related to the activity of a technical informatics engineer.
G5. TEAMWORK: to be capable to work as a team member, being just one more member or performing management tasks, with the finality of contributing to develop projects in a pragmatic way and with responsibility sense; to assume compromises taking into account the available resources.
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Teaching methodology

It is a course project, so basically practice. The classes are always in lab with a number of four or five project teams per class. The explanations of concepts needed (most at first, but also at any time when necessary) are in the same classroom block 20-30 minutes. The project teams are composed of three to five members, with different roles assigned (Head, Business Analyst, Analyst Information System). The teacher in the classroom, acts as guardian of the equipment. Both presentations are also planned in hours of lab.

The project involves a case of a company, and tries to play the event of a real project, which must submit an analysis of the current situation and plan systems proposed to solve problems or shortcomings of the current situation. Additionally, define the implementation project (development, procurement, subcontracting ...) any of IS Plan proposed to implement. Models and tools to support the work of analysis and definition of systems plan will be chosen by the students, based on the recommendations of the teacher and the students themselves. Are two installments, with the first results of the analysis of the current state (business and SI) business, and the second with the plan proposed system, including prioritized list of projects and details any of these. The technical issues are put into practice correspond largely to the wealth of the specialty subjects.

Learning objectives of the subject

1. Reinforce concepts already acquired in previous courses through its enforceability in a case
2. Learn to identify and propose opportunities to improve business processes by adopting (development, purchasing, outsourcing, adaptation, implementation ...) and use of information systems
3. Learn to track systematic and disciplined method for defining Information Systems Plans
4. Knowing how to choose and correctly use models and tools to support the definition of an Information Systems Plan and their projects.
5. Know how to defense and public presentation of an Information Systems Plan.
6. Learn the technique of writing an Information Systems Plan memorandum

Study load

<table>
<thead>
<tr>
<th>Total learning time: 150h</th>
<th>Theory classes: 0h</th>
<th>0.00%</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Practical classes: 0h</td>
<td>0.00%</td>
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<tr>
<td></td>
<td>Laboratory classes: 60h</td>
<td>40.00%</td>
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<tr>
<td></td>
<td>Guided activities: 6h</td>
<td>4.00%</td>
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<tr>
<td></td>
<td>Self study: 84h</td>
<td>56.00%</td>
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## Content

### Information Systems Planning

**Degree competences to which the content contributes:**

**Description:**
Description of what an Information Systems Plan is and a planification methodology.

### Models and tools for business and information systems analysis

**Degree competences to which the content contributes:**

**Description:**
Description of different models and tools to support the analysis of current (and future) business and information systems, as well as models and tools to support the generation of project ideas for improving IS.

### Project Management, Information Systems specification and design

**Degree competences to which the content contributes:**

**Description:**
Basic concepts and elements useful for project management, and for the specification and design of IS. Basically it is a reminder of previous courses.

### Analysis of current situation

**Degree competences to which the content contributes:**

**Description:**
From a case of an enterprise, for which we will develop an analysis of current processes and analysis of the current architecture of IS. Activity carried out in the laboratory group and with the support of the teacher.

### Analysis of technological alternatives

**Degree competences to which the content contributes:**

**Description:**
Analyze alternatives for improving business processes and existing IS. Activity carried out in the laboratory group with support from the teacher.

### Information Systems Plan Definition

**Degree competences to which the content contributes:**
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**Description:**
It will generate project ideas for development, deployment, adoption, outsourcing, etc. of Information Systems. We will prioritize and temporarily plan these projects. Activity carried out in the laboratory group with support from the teacher.

**Information Systems Specification and Architectural Design**

**Degree competences to which the content contributes:**

**Description:**
For some of the proposed projects, will define the information system requirements, details about the strategy of adoption (outsourcing, development, acquisition, ...), together with the proposal for an initial technical architecture of the system. Activity carried out in the laboratory group with support from the teacher.
# Planning of activities

## Organization and project initiation

<table>
<thead>
<tr>
<th>Hours: 4h</th>
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<tbody>
<tr>
<td>Theory classes: 0h</td>
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<tr>
<td>Practical classes: 0h</td>
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<tr>
<td>Laboratory classes: 4h</td>
</tr>
<tr>
<td>Guided activities: 0h</td>
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<tr>
<td>Self study: 0h</td>
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</table>

**Description:**
Read the case documentation, create project teams with assignment of roles and set the mechanism for communication and information sharing within the group and with the teacher.

**Specific objectives:**
1, 3

## Relevant concepts

<table>
<thead>
<tr>
<th>Hours: 8h</th>
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<tbody>
<tr>
<td>Theory classes: 0h</td>
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<tr>
<td>Practical classes: 0h</td>
</tr>
<tr>
<td>Laboratory classes: 4h</td>
</tr>
<tr>
<td>Guided activities: 0h</td>
</tr>
<tr>
<td>Self study: 4h</td>
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</table>

**Description:**
Review and discuss the concepts relevant to the definition of information systems plan for the case study.

**Specific objectives:**
1, 2, 4

## Development of the Analysis of the Current Situation

<table>
<thead>
<tr>
<th>Hours: 42h</th>
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<tbody>
<tr>
<td>Theory classes: 0h</td>
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<tr>
<td>Practical classes: 0h</td>
</tr>
<tr>
<td>Laboratory classes: 20h</td>
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<tr>
<td>Guided activities: 0h</td>
</tr>
<tr>
<td>Self study: 22h</td>
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**Description:**
The working groups carried out the study of the current state of business processes of the organization and the current state of information systems with support of the tutor on doubts and queries.

**Specific objectives:**
1, 3, 4, 5, 6

## Presentation of Present Situation Analysis

<table>
<thead>
<tr>
<th>Hours: 6h</th>
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<tbody>
<tr>
<td>Guided activities: 2h</td>
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<tr>
<td>Self study: 4h</td>
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</table>

**Description:**
Presentation of the main conclusions regarding the results of the analysis of current processes and information systems of the organization.
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<table>
<thead>
<tr>
<th>Specific objectives:</th>
<th>5</th>
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<table>
<thead>
<tr>
<th>Delivery of Current Situation Analysis</th>
<th>Hours: 12h</th>
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<tbody>
<tr>
<td>Guided activities: 2h</td>
<td></td>
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<tr>
<td>Self study: 10h</td>
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</table>

**Description:**
The explanatory report on the current situation analysis conducted, including models, tools and elements chosen to describe the current state of business and information systems

**Specific objectives:**
4, 6

<table>
<thead>
<tr>
<th>Definition of the Information Systems Plan</th>
<th>Hours: 58h</th>
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</thead>
<tbody>
<tr>
<td>Theory classes: 0h</td>
<td></td>
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<tr>
<td>Practical classes: 0h</td>
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<tr>
<td>Laboratory classes: 28h</td>
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<tr>
<td>Guided activities: 0h</td>
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<td>Self study: 30h</td>
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</table>

**Description:**
The working groups make the definition of the projects that compose the plan, prioritized and for some of them, describe their requirements and architectural design, while the adoption strategy (development, acquisition and parameterization, implementation, outsourcing, ...) with the support of the tutor for doubts and queries

**Specific objectives:**
1, 2, 3, 4, 5, 6

<table>
<thead>
<tr>
<th>Intermediate control the progression of the project</th>
<th>Hours: 2h</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guided activities: 2h</td>
<td></td>
</tr>
<tr>
<td>Self study: 0h</td>
<td></td>
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</tbody>
</table>

**Description:**
An interview in lab hours with a check-list, to assess the state of development of work of team and implication of each member on the group work

**Specific objectives:**
3, 4

<table>
<thead>
<tr>
<th>Presentation of Information Systems Plan</th>
<th>Hours: 6h</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guided activities: 2h</td>
<td></td>
</tr>
<tr>
<td>Self study: 4h</td>
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</tbody>
</table>

**Description:**
Technical presentation of the Information System Plan
### Specific objectives:

- 5

<table>
<thead>
<tr>
<th>Final delivery of the project</th>
<th>Hours: 12h</th>
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<tbody>
<tr>
<td></td>
<td>Guided activities: 2h</td>
</tr>
<tr>
<td></td>
<td>Self study: 10h</td>
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</tbody>
</table>

**Description:**
The explanatory report of the Information Systems Plan, including the prioritization of projects, and some of these requirements and architectural design, while the strategy adopted (development, acquisition and parameterization, implementation, outsourcing, ...)

**Specific objectives:**
- 2, 6
In a course project, which will qualify the project. This is done in teams, and team members have different roles. Project evaluation takes into account the documents submitted, oral presentations and the overall performance of the team, and this forms a global team note. The final note that each student team, qualified the behavior of the role performed by the student. The components of the note are:

NDoc: Grade of the documentation submitted (two documents)
NDoc = 0,5*NDoc_1 + 0,5*NDoc_2 where each component is calculated as follows
NDoc_i = 0,6*VCD_i + 0,4*VQD_i, where VCD_i is assessing the technical content and VQD_i the quality assessment of formal technical report

NPres: Grade of the presentations (2 presentations)
NPres = 0,5*NPres_1 + 0,5*NPres_2 where each component is calculated as follows
NPres_i = 0,6*VCP_i + 0,4*VQP_i, where VCP_i is assessing the technical content and VQP_i the quality assessment of presentation

Nd: Development grade
Nd = overall assessment of the teacher about the quality of work done by the team observed in everyday classroom

NdesRol: Development role grade
NdesRol = teacher assessment on the performance of each individual roles within the team observed in everyday classroom

NEquip = 0,7*NDoc + 0,2*NPres + 0,1*Nd
Nota final = 0,9*NEquip + 0,1*NdesRol

The assessment of key skills is obtained from:
Oral i Written Communication = (VC+VQ)/2 * (NdesRol/Nd) where
VC = (VCD_1 + VCD_2 + VCP_1 + VCP_2)/4 i VQ = (VQD_1 + VQD_2 + VQP_1 + VQP_2)/4
Work in group = NdesRol

the grades corresponds to A, B, C, D values according to:
A if grade is high to 8.4
B if grade is between 7 and 8.4
C if grade is between 5 and 6.9
D if grade is less than 5
Bibliography

Basic:


Pastor, J.A; Sanchez, F. Método integral de planificación estratégica de SI-TI. ISBN --.


Complementary:


Gallofré Ocaña, M. Modelització i ampliació d'un mètode de planificació estratègica de SI-TI: [Treball final de grau FIB] [on line]. UPCCommons, 2015 Available on: <http://hdl.handle.net/2117/80324>.

Others resources:

Hyperlink

http://administracionelectronica.gob.es/ pae_Home/ pae_Documentacion/ pae_Metodolog