Course guide
320018 - MOP - Project Oriented Methodology

Unit in charge:  Terrassa School of Industrial, Aerospace and Audiovisual Engineering
Teaching unit:  758 - EPC - Department of Project and Construction Engineering.

Degree:  BACHELOR’S DEGREE IN CHEMICAL ENGINEERING (Syllabus 2009). (Compulsory subject).
BACHELOR’S DEGREE IN ELECTRICAL ENGINEERING (Syllabus 2009). (Compulsory subject).
BACHELOR’S DEGREE IN INDUSTRIAL ELECTRONICS AND AUTOMATIC CONTROL ENGINEERING (Syllabus
2009). (Compulsory subject).
BACHELOR’S DEGREE IN MECHANICAL ENGINEERING (Syllabus 2009). (Compulsory subject).
BACHELOR’S DEGREE IN TEXTILE TECHNOLOGY AND DESIGN ENGINEERING (Syllabus 2009). (Compulsory subject).
BACHELOR’S DEGREE IN INDUSTRIAL DESIGN AND PRODUCT DEVELOPMENT ENGINEERING (Syllabus
2010). (Compulsary subject).

Academic year: 2022  ECTS Credits: 6.0  Languages: Catalan, Spanish

LECTURER

Coordinating lecturer:  Macarulla Martí, Marcel
Pardo Bosch, Francesc

Others:  Domenech Mas, Jose M.
Almirall Arriero, Elisabet
Amorós Casahuga, Elisabet
Brescó Ferraz, Josep

Gil Villar, Juan Manuel
Fradera Tejedor, Neus
Mestres Domenech, Francesc
Torres Gil, David

DEGREE COMPETENCES TO WHICH THE SUBJECT CONTRIBUTES

Specific:
4. IND_COMMON: To know the structure and functions of a project office.
5. DES: Knowledge of writing and presentation of technical papers.
6. DES: Knowledge of methodology, organization and project management
7. DES: Knowledge of regulations, legislation and project pipeline.
8. DES: Perform Capacity for Projects of products, machines, mechanisms, and facilities.
9. DES: Ability to write, develop and manage a comprehensive engineering project in the field of Industrial Design and Product Development
10. (ENG) Capacitat per al maneig d'especificacions, reglaments, normes tècniques i la legislació necessària pel desenvolupament de la profesió

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Transversal:
2. SUSTAINABILITY AND SOCIAL COMMITMENT - Level 3. Taking social, economic and environmental factors into account in the application of solutions. Undertaking projects that tie in with human development and sustainability.
3. EFFECTIVE USE OF INFORMATION RESOURCES - Level 3. Planning and using the information necessary for an academic assignment (a final thesis, for example) based on a critical appraisal of the information resources used.

TEACHING METHODOLOGY
The lecturing methodology will consist of:
- Face-to-face sessions of presentation of the contents
- Face-to-face sessions of practical work (exercises and problems)
- Work in collaborative groups
- Autonomous work for the realization of the project
- Autonomous work

LEARNING OBJECTIVES OF THE SUBJECT
Provide students with necessary theoretical and practical knowledge because they will be able to realize any project in the engineering area.
Student should acquire knowledge and capacity of using necessary tools for: definition of the project, management of a project, evaluation of alternatives and take decisions about viability, environmental aspects, with technical, economic, and social viability. It will be remarked the information management, documentation, and cooperative work in the projects.
Students should obtain the following fundamental objectives:
· To understand basic concepts of a project,
· To apply work methodologies that are necessary for the deployment of projects (project management).
· To promote the creativity of the student.
· To analyse problems of the realization of projects.
· To analyse alternatives to solve problems.
· To evaluate adopted solutions and work realised in the development of the project.
· To develop basic engineering of the proposed solution.

STUDY LOAD

<table>
<thead>
<tr>
<th>Type</th>
<th>Hours</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours small group</td>
<td>45,0</td>
<td>30.00</td>
</tr>
<tr>
<td>Self study</td>
<td>90,0</td>
<td>60.00</td>
</tr>
<tr>
<td>Hours large group</td>
<td>15,0</td>
<td>10.00</td>
</tr>
</tbody>
</table>

Total learning time: 150 h
## CONTENTS

### Module 1: Project in engineering

**Description:**
1.3 The BSCW: collaborative tool for group work: How it works. Organization of documents. Work on BSCW. Registration and access to the BSCW

**Related activities:**
Activity 1: Large/theory group sessions  
Activity 2: Exercises theory sessions  
Activity 3: Case study of designing the project

**Full-or-part-time:** 18h  
Theory classes: 2h  
Laboratory classes: 6h  
Self study : 10h

### Module 2: Analysis and synthesis in project

**Description:**
2.1 Analysis and functional design of projects: Project as a system. Decomposable system in subsystems, components and parts. The functional analysis tool. The functional design tool.  
2.2 Project design variables: The design variables tool for defining the project. Input, output and solution variables. Evaluation criteria and restrictions.  
2.3 Project evaluation techniques: Need to select. Alternative evaluation methods.  

**Related activities:**
Activity 1: Large/theory group sessions  
Activity 2: Exercises theory sessions  
Activity 3: Case study of designing the project

**Full-or-part-time:** 36h  
Theory classes: 4h  
Laboratory classes: 12h  
Self study : 20h
Module 3: Planning and programming of projects

**Description:**
3.4 Project control: Program control. Time control. Updating of programming. Integration of the methodology in the development of the project.

**Related activities:**
Activity 1: Large/theory group sessions
Activity 2: Exercises theory sessions
Activity 3: Case study of designing the project

**Full-or-part-time:** 29h
Theory classes: 3h
Laboratory classes: 11h
Self study: 15h

Module 4: Estimation of costs and economic evaluation of projects

**Description:**
4.1 Estimation of investment capital: Definition of investment costs. Direct and indirect costs. Methods for estimating investment capital based on the phases of the project.
4.2 Estimation of operating costs: Definition of production costs. Fixed and variable costs.

**Related activities:**
Activity 1: Large/theory group sessions
Activity 2: Exercises theory sessions
Activity 3: Case study of designing the project

**Full-or-part-time:** 27h
Theory classes: 3h
Laboratory classes: 9h
Self study: 15h
Module 5: Project phases and basic document

Description:
5.2 Basic Engineering: Purpose. Contents. Stages to be carried out. Basic engineering content.
5.3 Development phases: Detailed engineering, purchasing management, project supervision and execution, commissioning.

Related activities:
Activity 1: Large/theory group sessions
Activity 2: Exercises theory sessions
Activity 3: Case study of designing the project
Activity 4: Final theory exam
Activity 5: Project Evaluation. Oral presentation

Full-or-part-time: 40h
Theory classes: 3h
Laboratory classes: 7h
Self study: 30h

ACTIVITIES

ACTIVITY 1: THEORY SESSIONS

Description:
Pre and post preparation of the theory sessions and attendance at them.

Specific objectives:
Transfer the necessary knowledge for a correct interpretation of the contents developed in the large group sessions, resolution of doubts in relation to the subject matter and development of generic competences.

Material:
Notes of the subject on the Athena platform.
General bibliography of the subject.

Delivery:
There is not

Full-or-part-time: 11h
Theory classes: 5h
Self study: 6h
**ACTIVITY 2: EXERCISES OF THEORY SESSIONS**

**Description:**
Development of exercises and activities related to the concepts presented in the theoretical sessions.

**Specific objectives:**
Acquire the skills for a correct interpretation of the concepts of the subject, as well as a satisfactory application of the tools and instruments developed in theory sessions.
Development of generic competences.

**Delivery:**
During these sessions, the teachers and the students would develop practical exercises, face-to-face in class, individually or in small groups.
It represents 20% of the final grade for the course.

**Full-or-part-time:** 15h
Theory classes: 9h
Self study: 6h

**ACTIVITY 3: PRACTIC CASE OF PROJECT**

**Description:**
Development of the basic engineering of a proposed project by the tutor assigned to each group, applying the concepts and methodologies presented in the theory sessions.

**Specific objectives:**
Acquire the skills for a correct interpretation of the concepts of the subject, as well as a satisfactory application of the tools and instruments developed in theory sessions.
Development of generic competences.

**Material:**
Notes of the subject on the Athena platform.
Work guidelines published in Athena.
Support material for the preparation of documents and presentations.
General bibliography of the subject.

**Delivery:**
Agenda for each small group session. The delivery of these documents will take place 24 hours before each session to the small group.
Minutes of the group meeting. The delivery of these documents will take place after each session to the small group.
Initial Report (Project Charter). These documents will be delivered in digital format. The delivery date will be set the first week of class.
Preliminary draft. These documents will be delivered in digital format. The delivery date will be set the first week of class.
Final project documents: Report, Plan, Specifications and Budget + Project Poster. These documents will be delivered in digital format. The delivery date will be during the week of completion of the face-to-face classes.
It represents 70% of the final grade for the subject, and corresponds to two parts of the evaluation of the developed project:
- Project evaluation: project documents = 25%
- Project evaluation: individual work to achieve the objectives of the project = 45%

**Full-or-part-time:** 102h
Laboratory classes: 35h
Self study: 67h
ACTIVITY 5: EVALUATION PROJECT. ORAL PRESENTATION

Description:
Oral presentation of the developed project.

Specific objectives:
Check the student's ability to present their results in public. Synthesis capacity.
Development of generic competences.

Material:
Audiovisual tools to make the presentation.

Delivery:
Final presentation in digital format.
It represents 10% of the final grade for the course.

Full-or-part-time: 22h
Theory classes: 1h
Laboratory classes: 10h
Self study: 11h

GRADING SYSTEM

The final mark of the course will be obtained from the following marks with the weighting indicated:
Theory sessions exercises 20%
Project evaluation. Project documents 25%
Project evaluation. Oral Presentation 10%
Project evaluation. Individual work 45%

One of the parameters with which the students will be evaluated in the laboratories is their participation during the weekly follow-up sessions, and in this sense the laboratories are considered evaluation acts. Therefore, the unexcused absence in any laboratory session will cause the student to receive the final grade of NOT PRESENTED. The final oral presentation session of the project is also considered as an evaluation act, and therefore in this case the grade will also be NOT PRESENTED.

The note of the exercises of the theory sessions is obtained based on activities or works developed in these sessions related to the theoretical concepts that are being introduced, and its replacement by alternative activities cannot be requested.
In the evaluation of the project documents, both content and formal aspects will be considered.
EXAMINATION RULES.

Practical case of project

Students will be organised in groups. Cooperative group is the way to work with group. Coordinator will be chosen by the rest members of group.

Each group should realize an official document which explains work to do in the next session. They also write a diary act which explains what subjects have been arguing and what are the agreements adopted.

The student presence in laboratory session is considered an act evaluation. Assistance in these sessions is obligated for all students and it is needed for passing the course. Students should sign an assistance list at the beginning of the laboratory session.

Contents and documents of the development of the project will be defined in the first week of course. All these documents will have to be available in the corresponding folder of a virtual platform. Only the documents hanged to the platform will be considered for evaluation. The course will not accept any work which is given out of the deadlines fixed for delivery. If any group do not present the project, they will receive a qualification as NOT PRESENTED.

Evaluation of the Project. Oral presentation

Each group should present their project at the last week of course during 20-25 minutes. Students can use computer media in the presentation (PowerPoint, etc.).

Professors of the department will evaluate oral presentation. Students will be asked to answer some questions which teacher will consider appropriate. Professors will evaluate presentation with: structure, clarity, dynamics, answer to the questions and media used, etc.

BIBLIOGRAPHY

Basic:

RESOURCES

Other resources:
Notes made by the professors of the department.
Industrial regulations.