



## **Instructions on the criteria for communicating infections or isolation due to COVID-19 at the UPC**

The aim of these instructions is for the institution to obtain the most up-to-date and structured information possible from people in the community who may have been exposed to the COVID-19 virus and that will therefore allow us to assess the impact of the crisis at the UPC, as well as to establish, in the most effective manner, specific measures for isolation and for the intensive cleaning of facilities.

We call on all members of the community to report the various isolation scenarios you are aware of if you have been in contact with any person or persons affected.

**The channel that is established for these communications is [salutupc@aspyprevencion.com](mailto:salutupc@aspyprevencion.com).**

It is a dedicated channel managed by the body in charge of the occupational health service. It is managed by healthcare professionals and will only inform the UPC of the following data so as to guarantee the confidentiality of those affected.

- Situation: infection/isolation due to contact.
- Whether you are a member of the administrative and service staff, teaching and research staff or a student.
- Your school/department/institute/service/unit/other.
- If you are a student, your year and degree.
- Date on which medical staff informed you of the infection and/or medical quarantine.
- Facilities at which your activity was carried out the week before the notification of infection or isolation.

We also ask the directors of academic units and/or heads of service, as appropriate, to encourage the use of this dedicated channel for reporting the situation of those affected among the people related to their unit. In the event that you have received a notification previously, we ask that you inform the affected person so that they can communicate it again using the link above.

***N.B.: this is a channel for reporting cases of infection; it is NOT a channel providing information on COVID-19. The channels for enquiries regarding coronavirus are, at all times, the 061 hotline, the Catalan Health Service and the Ministry of Health.***