Course guides
820071 - LD - Leadership and Management

Unit in charge: Barcelona East School of Engineering
Teaching unit: 732 - OE - Department of Management.

Degree: BACHELOR’S DEGREE IN INDUSTRIAL ELECTRONICS AND AUTOMATIC CONTROL ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN ELECTRICAL ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN MECHANICAL ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN CHEMICAL ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN BIOMEDICAL ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN ENERGY ENGINEERING (Syllabus 2009). (Optional subject).
BACHELOR’S DEGREE IN MATERIALS ENGINEERING (Syllabus 2010). (Optional subject).

Academic year: 2020  ECTS Credits: 6.0  Languages: Catalan

LECTURER
Coordinating lecturer: JOSEP COLL BERTRAN
Others: Primer quadrimestre: JOSEP COLL BERTRAN - T11, T12

PRIOR SKILLS
The skills from the BUSINESS subject of the syllabus.

REQUIREMENTS
To have passed the BUSINESS subject of the syllabus.

TEACHING METHODOLOGY
The subject is based on the work developed at the classroom, where contents are explained, and practical activities and group presentations take place. There is a practical approach of the topics, especially on the techniques and tools that are useful in management.

LEARNING OBJECTIVES OF THE SUBJECT
To learn the Leadership and Management functions, as the way to excellence.
To acquire the knowledge to place a company (or any organization) in a strategy to find the excellence.
To understand the importance of the Strategic Planning practice in the company and in the organizations.
To know how to manage the basic elements of the Strategic Planning model.
To introduce the Organization Design and, in particular, the "new" structural designs of the companies and organizations from the Knowledge Society.
STUDY LOAD

<table>
<thead>
<tr>
<th>Type</th>
<th>Hours</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self study</td>
<td>90,0</td>
<td>60.00</td>
</tr>
<tr>
<td>Hours small group</td>
<td>15,0</td>
<td>10.00</td>
</tr>
<tr>
<td>Hours large group</td>
<td>45,0</td>
<td>30.00</td>
</tr>
</tbody>
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Total learning time: 150 h

CONTENTS

**The Management function and Leadership function.**

**Description:**
The unit focuses on the management and leadership concept in a company or organization

**Specific objectives:**
- To know the management function.
- To know the leadership function.
- To discuss among management function and leadership function.

**Related activities:**
- To attend classes.
- Essays among different aspects of the unit.

**Full-or-part-time:** 30h
Theory classes: 12h
Self study: 18h

**Organization design**

**Description:**
The unit focuses on the organizations design

**Specific objectives:**
- To know how and why the organization design works.
- To know the new organization models from the knowledge society.

**Related activities:**
- To attend classes.
- Essays about the content of the unit.

**Full-or-part-time:** 20h
Theory classes: 8h 20m
Self study: 11h 40m
Strategic thinking. Planning. Strategic management.

Description:
The unit focuses on the importance of the strategic thinking and proposes a strategic planning model.

Specific objectives:
- To be aware of the importance to have a strategic thinking.
- To know the most used model in strategic planning.

Related activities:
- To attend classes.
- Essays about the content of the unit.

Full-or-part-time: 30h
- Theory classes: 12h
- Self study: 18h

GRADING SYSTEM

- In each unit there will be exercises/essays and exams that together will provide the qualification of each unit. Each activity and each unit does not necessarily have the same weight.
- The 25% of the final qualification is a final essay about Leadership.
- There will be a final exam for the students that have not passed the subject during the continued evaluation and the students that want to increase their qualification.

EXAMINATION RULES.

There are no specific rules.

BIBLIOGRAPHY

Basic: