**CERTIFICATE OF ATTENDANCE**

Name of the host institution:

………………………………………………………………………………

**IT IS HEREBY CERTIFIED THAT:**

Mr./Ms.…………………………………………………………………………….…………

from the ……………………………………………………………………………………………

(name of the home institution)

performed the teaching assignment specified under the ERASMUS+ programme at our institution between

\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ and \_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_

day month year day month year

Date Stamp and Signature

Name of the signatory: …………………………………………………

Function: ……………………………………………………………..

Validity requirements for this certificate:

1. The certificate must be original.
2. The certificate must be signed.
3. The certificate must be sealed with the institution stamp.
4. The certificate must state only the actual days of the activity.
5. The certificate must show clearly three dates: Date of beginning of the stay, date of end of the stay and date of signature of this certificate.
6. The certificate must be signed after the ending date of stay (never before). Consequently the date of the signature must be equal or greater than the date of conclusion.
7. The certificate must not have any stud or correction.