



Authorisation of temporal non lucrative residence in order to find a job in Spain

According to a modification of the previous regulation in Spain, students that have recently ended their studies in a Spanish higher education institution, may ask for a period of residence of one year (and can renew it with a limit of a second year) to find a job in Spain related to the studies they had done here.

According to the information that the Spanish authorities provided us, the application for it should be done as follows:

- The Application must be **addressed to** the “Oficina de Extranjería de Barcelona”, just like the renewal of the permit of student.
- **Period for applying** for it: during the last 60 days before the expiry date of the permit for studies or during the 90 days after it has ended. The residence will be obtained, as a maximum, for one year from the following day after the expiry date of your permit as a student, regardless of when have you submitted your application.
- **Documents:**
 - a) **Application form** EX-01, you will find it on:
https://www.inclusion.gob.es/documents/410169/2156469/01-Formulario_residencia_no_lucrativa.pdf



In the back page of the application form, in the section “4. Tipo de autorización solicitada” (kind of authorisation you are applying for), you should tick first: “INICIAL” and, inside “initial”, you should tick: “Titular de estancia por estudios superiores que cesa, para la búsqueda de empleo”

- a) **Proof that you ended and completed your studies** at UPC. It can be:
 - The copy of your diploma
 - The receipt of your application for the diploma
 - A certificate issued by UPC about the studies that you have recently ended, indicating the date you ended them

About this document, it is very important that you take into account two things:



1. You should not begin the procedure before having ended the programme you were following. We have been informed by the Oficina de Extranjería of Barcelona that the applications that do not justify, with the first documents submitted, that you already ended the programme, can be rejected.
 2. In case your school at UPC issues a letter for you stating that you already ended the programme (if you justified it by means of the receipt of having asked for the diploma, you should had to ask for a letter to your school to indicate the RUCT number), this letter should clearly specify the number that the programme that you ended has in the Register of Universities, Centres and Diplomas (RUCT) from the Spanish Education Department.
- b) **Proof that you have a health insurance** that covers the whole year or less time if you ask for less time of residence. The requirements of the health insurance are the same that the ones required to renew a permit as a student, you will find them in the PDF you will find in:
https://www.upc.edu/sri/en/mobility_office/students-mobility-office/incomings/legal-issues/during-your-stay/tie-renewal/3-collect-the-necessary-documents/3-collect-the-necessary-documents
(pages 9-10)



- c) **You have to proof that you count with economic means** for the period of residence you are asking for. The requirements about the economic means are the same as the ones required to renew a permit as a student (pages 7-8 of the information you will find in the link of the previous paragraph).
- d) **Payment of tax.** You should also enclose to your application the proof of having paid the tax of "Autorización inicial de residencia temporal" (Initial authorisation of temporal residence) (point 2.1 of the model 790 code 052) that you will find in the following link:
<https://sede.administracionespublicas.gob.es/pagina/index/directorio/tasa052/>

The option you should choose in the application form for the tax is the "2.1.Autorización inicial de residencia temporal (excepto por circunstancias especiales)", and the amount is 10,94€.



Where and how to submit the application?

The applications for this procedure can be done only in the two following ways:

- a) Presentially at the Oficina de Extranjería of Barcelona, by means of an appointment, obtained through the following website:

<https://icp.administracionelectronica.gob.es/icpplus/index.html>

You will see that in the described page you can ask for appointments for Police (that cannot be used for this procedure) or for the Oficina de Extranjería of Barcelona (this is the one that you should apply for, even that unfortunately there always are very few of them).

- b) In an electronic way (by means of a digital certificate) through the application MERCURIO whose link is the following one:

<https://sede.administracionespublicas.gob.es/pagina/index/directorio/mercurio2>

Please take into account that, as the application has to be done electronically, you will not be able to obtain the digital certificate once your permit for studies has already ended (they do not concede it only with the passport). If you think that you could be interested in asking for this residence to find a job in Spain when you end your studies, please ask for the digital certificate before that your stay for studies permit is expired. If you try to do it later, you will only be able to submit this application by means of an authorised administrator or a lawyer.

By means of this procedure you will obtain a situation of “non-profit residence” (just to stay) for a maximum of one year. It does NOT allow you to work. When you find a job related to your studies, you should ask then for another kind of authorisation.

- Relatives of student:

In case some of your relatives had been accompanying you in Spain during part of your studies here and you are asking for these non-profit residence in order to find a work, you can ask that your relatives keep on accompanying you during this new period. You can submit their applications together with yours and you should have to prove that the



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previous situation of your relatives in Spain was as a relative of a student. So if anyone of your relatives had another kind of situation (as a student, for instance), he/she will not be able now to remain in Spain as a relative of a student.

Once you obtain a work and you change your situation to a worker, you will be able to regroup your relatives, but only when you obtain the situation of residence and work in Spain.

INFORMATION:

If you want to know more about this authorisation to work, you should ask for more details to "Subdelegación del Gobierno in Barcelona". To do that, please read the information you will find in the piece of news you can find in our website:

<https://www.upc.edu/sri/en/news/new-system-to-ask-questions-to-the-spanish-authorities-in-barcelona>

