

HOW TO OBTAIN THE FIRST CARD AS A RELATIVE OF STUDENT FOR STUDENT'S CHILDREN, BORN IN SPAIN

The persons whose situation in Spain is “stay for studies” can ask a TIE card for their children born in Spain. **The children’s card will be as a “relative of student”**. To begin the procedure, the following documents have to be gathered:

- Original and copy of the application form (EX17)
- Original and copy of the child passport
- Original and copy of the child’s birth certificate or of his/her register in the Spanish “Libro de Familia” (Family Book)
- Original and copy of the TIE card of the father or mother of the child whose situation in Spain is of “stay for studies” and of whom the child will be a beneficiary

Once gathered, the parent who is studying at UPC should take his/her child documents to the “Subdelegación del Gobierno” in Barcelona:

Subdelegación del Gobierno en Barcelona

Calle Múrcia, 42

08027 Barcelona

Timetable: **from Monday to Friday, from 9h to 14h** (please go there from 9h to 10h; as it is a procedure for which an appointment is not necessary, it’s better going there soon because so the dependence is less crowded).

There they will take your documents and they will tell you from which date on you can go to the appointment with Police to ask for a TIE card for your child.